EVART PUBLIC SCHOOLS

BOARD OF EDUCATION

Minutes

September 11, 2017

7:00 p.m.

1. CALL TO ORDER

THE MEETING WAS CALLED TO ORDER BY BENGRY AT 7:00 P.M. IN THE BOARDROOM LOCATED AT 321 NORTH HEMLOCK STREET, EVART, MICHIGAN 49631.

1. ROLL CALL

Alan Bengry X, Alan Benson X, Rosie McKinstry X, Kelly Millen X,

Gerald Nichols A, Karen Pylman X, Ryan Hopkins X.

1. PRESIDENT’S REMARKS/RECOGNITION OF GUESTS
2. COMMUNICATIONS/CORRESPONDENCE

 A. Scott Hunter reviewed the 2016-2017 Audit.

1. FINANCIAL

**(Pages 6-23)**

1. ACTION ITEMS

A. Recommendation to approve the minutes of the Regular and Special meeting held August 14, 2017 and the Special meeting held August 22, 2017.

 **(Pages 24-31)**

 MOVED BY HOPKINS, SUPPORTED BY MILLEN TO APPROVE THE MINUTES OF THE REGULAR AND SPECIAL MEETING HELD AUGUST 14, 2017 AND THE SPECIAL MEETING HELD AUGUST 22, 2017.

 Ayes: 6 Nays: 0 Results: Carried

B. Payment of Bills

**(Pages 32-35)**

MOVED BY BENSON, SUPPORTED BY MCKINSTRY THAT THE TREASURER’S REPORT OF DISBURSEMENTS BE APPROVED AS PRESENTED.

General Fund invoices be approved for checks #42086 through #42195 in the amount of $164,089.49 and the August 11th and 25th payrolls and benefits in the amount of $378,568.91.

Hot Lunch Fund invoices to be approved for checks #6650 through #6652 the amount of $16,386.83.

Trust and Agency Fund invoices to be approved for checks #16817 through #16825 in the amount of $13,606.20.

Athletic Fund invoices to be approved for checks #8765 through #8772 in the amount of $3,339.85.

 Ayes: 6 Nays: 0 Results: Carried

 C. Recommendation to approve the transfer of Jeanine Dyer to the Middle School Library Media Assistant position from Elementary School Educational Assistant position, effective August 28, 2017.

 MOVED BY MCKINSTRY, SUPPORTED BY MILLEN TO APPROVE THE TRANSFER OF JEANINE DYER TO THE MIDDLE SCHOOL LIBRARY MEDIA ASSISTANT POSITION FROM ELEMENTARY SCHOOL EDUCATIONAL ASSISTANT POSITION EFFECTIVE AUGUST 28, 2017.

Ayes: 6 Nays: 0 Results: Carried

D. Recommendation to approve the transfer of Nancy Brewer to the open transportation department position from High School Food Service position, effective August 28, 2017.

 MOVED BY BENSON, SUPPORTED BY HOPKINS TO APPROVE THE TRANSFER OF NANCY BREWER TO THE OPEN TRANSPORTATION DEPARTMENT POSITION FROM HIGH SCHOOL FOOD SERVICE POSITION, EFFECTIVE AUGUST 28, 2017.

Ayes: 6 Nays: 0 Results: Carried

E. Recommendation to approve the hiring of Mairi Colbert as the Elementary

 Educational Assistant, effective August 30, 2017.

 MOVED BY MCKINSTRY, SUPPORTED BY HOPKINS TO APPROVE THE HIRING OF MAIRI COLBERT AS THE ELEMENTARY EDUCATIONAL ASSISTANT, EFFECTIVE AUGUST 30, 2017.

Ayes: 6 Nays: 0 Results: Carried

 F. Recommendation to approve the hiring of Marie Park for the Middle School Food Service position, effective September 5, 2017.

**(Page 36)**

MOVED BY HOPKINS, SUPPORTED BY MILLEN TO APPROVE THE HIRING OF MARIE PARK FOR THE MIDDLE SCHOOL FOOD SERVICE POSITION, EFFECTIVE SEPTEMBER 5, 2017.

 Ayes: 6 Nays: 0 Results: Carried

G. Recommendation to approve a $750.00 mileage allowance for out of district travel for Jessica

 Kolenda, Jason O’Dell, Sarah Bailey, Jay Wallace, Cheryl Sherman and Zoe Babb to attend

 out of district meetings using the IRS mileage rate.

MOVED BY BENSON, SUPPORTED BY MCKINSTRY TO APPROVE A $750.00 MILEAGE ALLOWANCE FOR OUT OF DISTRICT TRAVEL FOR JESSICA KOLENDA, JASON O’DELL, SARAH BAILEY, JAY WALLACE, CHERYL SHERMAN, AND ZOE BABB TO ATTEND OUT OF DISTRICT MEETINGS USING THE IRS MILEAGE RATE.

 Ayes: 6 Nays: 0 Results: Carried

H. Recommendation to extend the Working Agreement with Mary Ann Corey, Zoe Babb, Kevin

 Beilfuss, and Al Knowles through June 30, 2018.

MOVED BY BENSON, SUPPORTED BY MCKINSTRY TO APPROVE THE EXTENSION OF THE WORKING AGREEMENTS WITH MARY ANN COREY, ZOE BABB, KEVIN BEILFUSS, AND AL KNOWLES THROUGH JUNE 30, 2018.

 Ayes: 6 Nays: 0 Results: Carried

I. Recommendation to approve the Working Agreement with Cheryl Sherman effective July 1,

 2017 through June 30, 2018.

MOVED BY HOPKINS, SUPPORTED BY MILLEN TO APPROVE THE WORKING AGREEMENT WITH CHERYL SHERMAN EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2018.

 Ayes: 6 Nays: 0 Results: Carried

J. Consideration of appointing a Board Member to serve as a delegate at the MASB Delegate

 Assembly.

MOVED BY PYLMAN, SUPPORTED BY MCKINSTRY TO APPOINT MILLEN AS A DELEGATE TO THE MASB DELEGATE ASSEMBLY.

 Ayes: 6 Nays: 0 Results: Carried

1. SUPERINTENDENT’S REPORT

A. Moment of Silence – It was decided that it would be appropriate to observe a Moment of Silence at the Homecoming Football Game on October 6th for Herbert Neuman who recently passed away. Herbert was a teacher at Evart High School.

B. Enrollment– At this time it appears our student enrollment is up approximately 30 students. There are some very high numbers in kindergarten, second and third grade. We will be adding a 2nd/3rd combination room to relieve the numbers in both 2nd and 3rd grade as well as another kindergarten section.

C. Bond Update – Work is continuing at our Middle School. We are hopeful that we will be able to do a walk through inspection at the end of September.

D. Bus Inspection – Congratulations to Al Knowles and Scott Spence on having 100% of our busses pass inspection. We had no busses red tagged this year. From what I hear from other districts this is quite a remarkable accomplishment! Thanks Al and Scott for doing such a great job!

1. EXECUTIVE SESSION

 A. Recommendation to go into Executive Session under Section 8(A) & (H) of the Open

 Meetings Act.

 MOVED BY HOPKINS, SUPPORTED BY MILLEN TO GO INTO EXECUTIVE SESSION UNDER 8(A) & (H) OF THE OPEN MEETINGS ACT.

 Roll Call Vote:

 Hopkins Y McKinstry Y Millen Y Nichols A Pylman Y Bengry Y

 Benson Y

 MOVED BY MCKINSTRY, SUPPORTED BY MILLEN TO COME OUT OF EXECUTIVE SESSION AT 8:00PM.

 As a result of Executive Session, the following recommendation was made:

 B. MOVED BY BENSON, SUPPORTED BY MCKINSTRY TO APPROVE JASON O’DELL AS MIDDLE SCHOOL PRINCIPAL THROUGH THE 2018-19 SCHOOL YEAR WITH SALARY AND BENEFITS ADJUSTED TO SET ADMINISTRATIVE SCHEDULE TO TAKE PLACE JULY 1, 2018.

 Roll Call Vote:

 Hopkins Y McKinstry Y Millen Y Nichols A Pylman Y Bengry Y

 Benson Y

 C. MOVED BY HOPKINS, SUPPORTED BY MCKINSTRY TO APPROVE SARAH BAILEY AS ELEMENTARY SCHOOL PRINCIPAL THROUGH THE 2018-19 SCHOOL YEAR WITH SALARY AND BENEFITS ADJUSTED TO SET ADMINISTRATIVE SCHEDULE TO TAKE PLACE JULY 1, 2018.

 Roll Call Vote:

 Hopkins Y McKinstry Y Millen Y Nichols A Pylman Y Bengry Y

 Benson Y

 D. MOVED BY MCKINSTRY, SUPPORTED BY HOPKINS TO APPROVE JESSICA KOLENDA AS HIGH SCHOOL PRINCIPAL THROUGH THE 2018-19 SCHOOL YEAR WITH SALARY AND BENEFITS ADJUSTED TO SET ADMINISTRATIVE SCHEDULE TO TAKE PLACE JULY 1, 2018.

 Roll Call Vote:

 Hopkins Y McKinstry Y Millen Y Nichols A Pylman Y Bengry Y

 Benson Y

E. Consideration of extending the contract of Shirley Howard, Superintendent/Consultant through June 30, 2020.

 MOVED BY BENSON, SUPPORTED BY MCKINSTRY TO APPROVE EXTENDING THE CONTRACT OF SHIRLEY HOWARD, SUPERINTENDENT/CONSULTANT THROUGH JUNE 30, 2020.

 Roll Call Vote:

 Hopkins Y McKinstry Y Millen Y Nichols A Pylman Y Bengry Y

 Benson Y

1. PRESIDENT’S REMARKS/RECOGNITION OF GUESTS
2. ADJOURNMENT

 A. Recommendation to adjourn.

MOVED BY BENSON, SUPPORTED BY HOPKINS THAT THE MEETING BE ADJOURNED.

 Ayes: 6 Nays: 0 Results: Carried

 The meeting adjourned at 8:04 p.m.